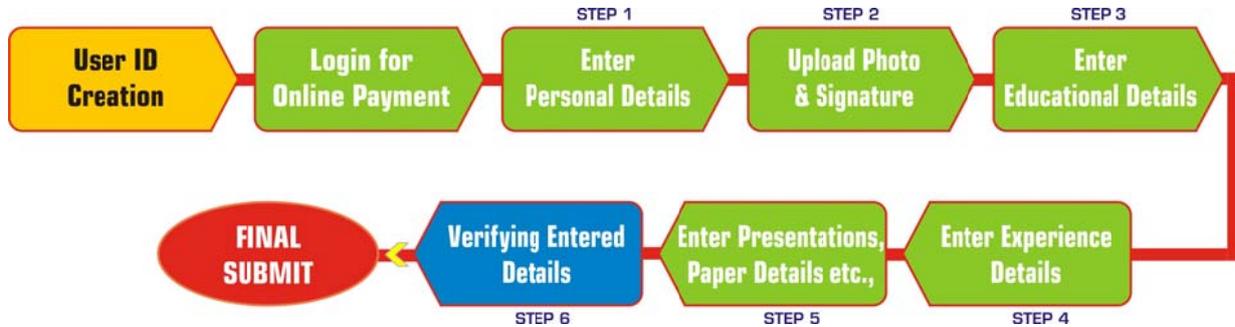




UNIVERSITY OF KERALA RECRUITMENT FOR THE CONTRACT POSTS in UNIVERSITY DEPARTMENTS

STEPS FOR ONLINE REGISTRATION



- Go to <https://recruit.keralauniversity.ac.in> --> Complete the initial registration to create a user id and password for registration process.

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UNIVERSITY OF KERALA

**RECRUITMENT
PORTAL**

NOTIFICATIONS

Notification for the post of **Lecturers on contract basis in English** at the School of Distance Education . [Click here to Read](#)

IMPORTANT DATES

Start date of Registration : **05.03.2019**

Last date of Registration : **15.03.2019**

INSTRUCTIONS FOR REGISTRATION

How to Register? [Click here to Read Instructions](#)

Prerequisites for Registration [Click here](#)

HELP

Helpline Number : **+91 8848114901**

REGISTRATION

-- Select Department --
▼

-- Select Post --
▼

-- Select Category --
▼

All fields are mandatory

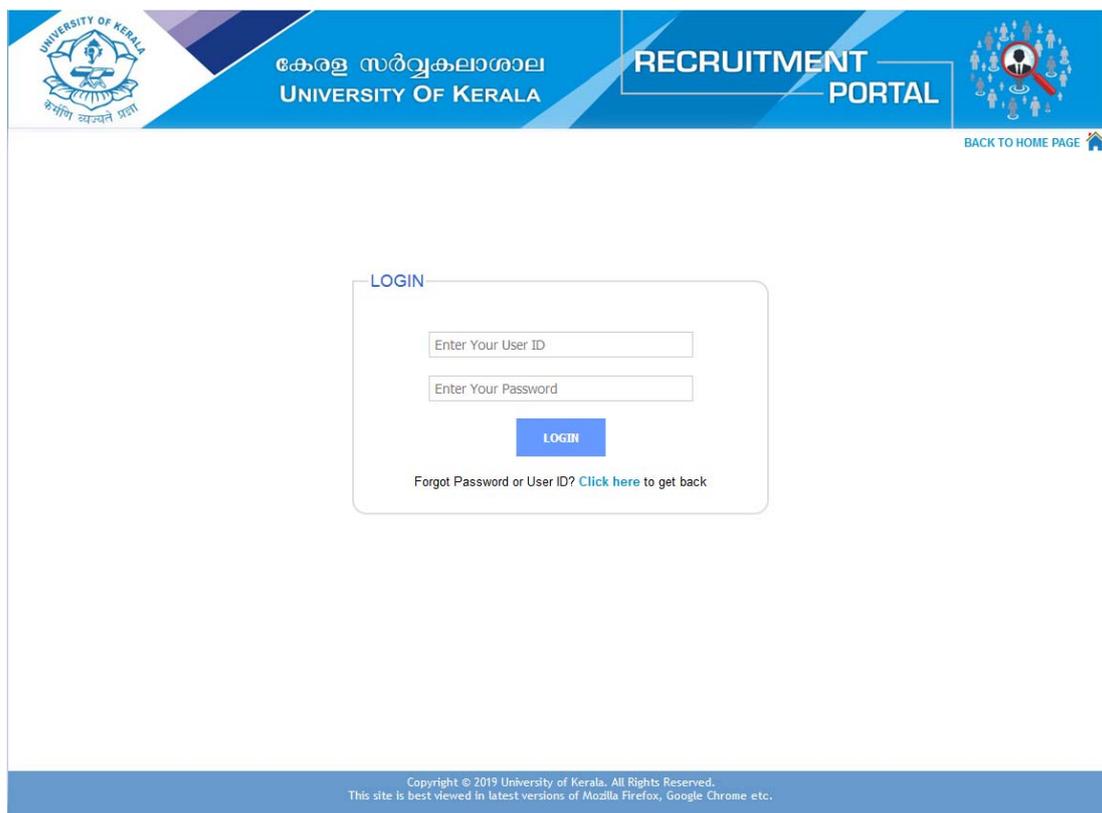
Are you already registered?
[Click here to login and complete your application.](#)

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 This site is best viewed in latest versions of Mozilla Firefox, Google Chrome etc.

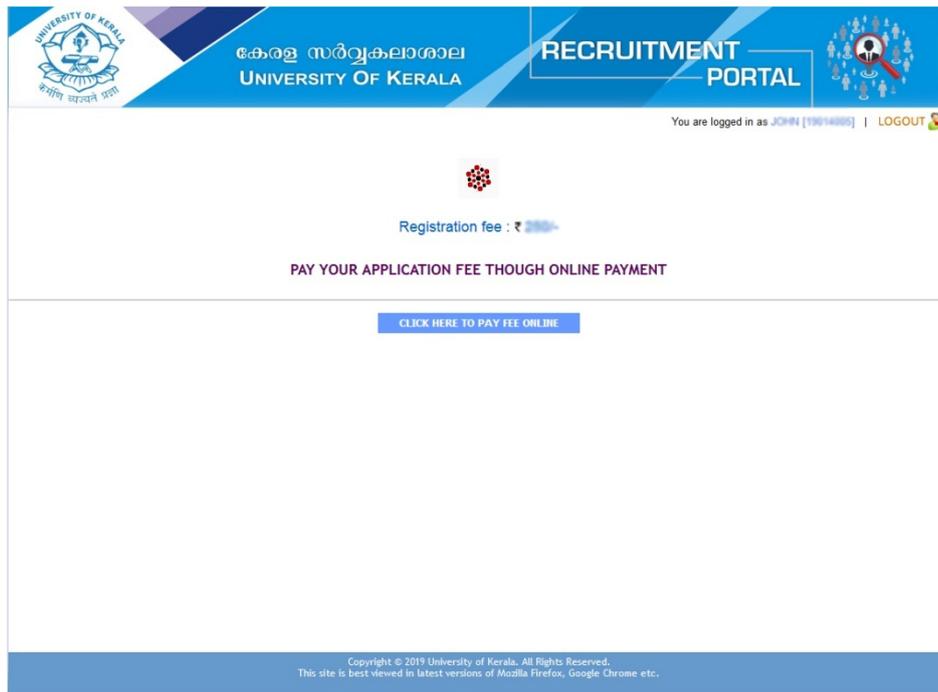
- **Login details:** Once you have completed the initial registration, you can see your user name and password for completing online registration process. Keep a printout of this page for future reference.



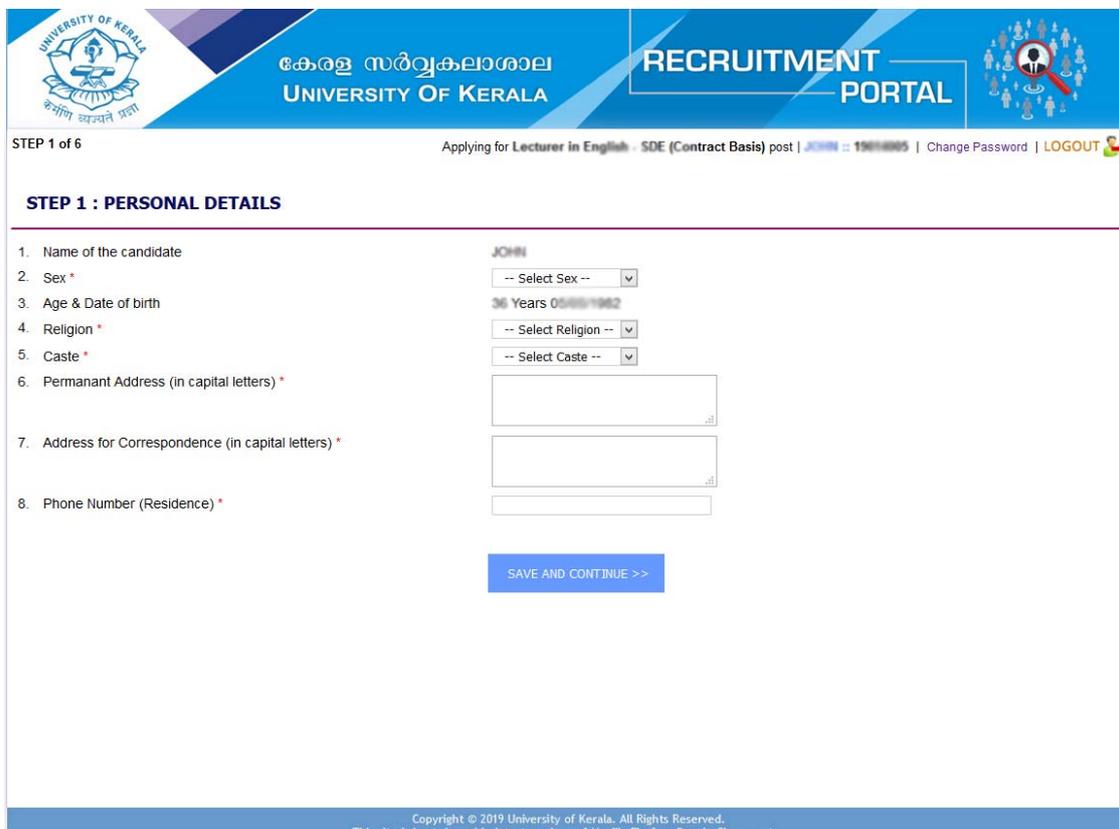
- **Login Page:** After getting the user ID and password, you can start the registration process by logging in. Enter your user ID and password in the login page to login.



- **Payment:** Candidates have to pay the registration fee through Online payment mode. Only after successful payment, you can proceed to further registration steps.



- **Step 1 Personal Details:** After the payment is done through online payment, you can enter your personal details.



- **Step 2 : Photo and Signature** : You have to upload the softcopy of your recent photograph (.jpg format, below 40 Kb, 150px width X 200px height) and scanned copy of signature (.jpg format, below 40 Kb, 150px width X 60px height, with white background). Photograph should be clear and with light background.

The screenshot shows the 'STEP 2 : Add Photo and Signature' page on the University of Kerala Recruitment Portal. The page header includes the University of Kerala logo and name in Malayalam and English, and the 'RECRUITMENT PORTAL' title. The user is logged in as 'Applying for Lecturer in English - SDE (Contract Basis) post'. The page is divided into two main sections: 'Upload Photo' and 'Upload Signature'. Each section has a 'Browse...' button and a 'No file selected.' message. Technical specifications for each upload are provided. At the bottom, there is a blue 'SAVE AND CONTINUE >>' button. The footer contains copyright information for 2019 and browser recommendations.

STEP 2 of 6 Applying for Lecturer in English - SDE (Contract Basis) post | [JOB ID: 1800005](#) | [Change Password](#) | [LOGOUT](#)

STEP 2 : Add Photo and Signature

Upload Photo

Select Photograph * No file selected.

Maximum Size : 40 Kb
Resolution : 150px (width) X 200px (height)
Extension : .jpg

Upload Signature

Select
Scanned Copy of Signature * No file selected.

Maximum Size : 40 Kb
Resolution : 150px (width) X 60px (height)
Extension : .jpg

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This site is best viewed in latest versions of Mozilla Firefox, Google Chrome etc.

- **Step 3 : Educational Qualifications :** You have to enter your educational details like Matriculation, Plus Two, Degree, PG, MPhil and PhD.

The screenshot shows the 'STEP 3 : EDUCATIONAL QUALIFICATIONS' page. At the top, it features the University of Kerala logo and name in Malayalam and English, along with 'RECRUITMENT PORTAL'. The page title is 'STEP 3 of 6 Applying for Lecturer in English - SDE (Contract Basis) post'. There are links for 'Change Password' and 'LOGOUT'. The main content area is titled 'STEP 3 : EDUCATIONAL QUALIFICATIONS' and includes a note: 'Fields marked with * are mandatory'. The form is divided into several sections:

- Matriculation *:** Fields for School / College *, Board / University *, Branch *, Year of Passing * (with a dropdown for '-Select Year-'), Percentage of Marks *, and Class / Division *.
- Plus Two *:** Fields for School / College *, Board / University *, Branch *, Year of Passing * (with a dropdown for '-Select Year-'), Percentage of Marks *, and Class / Division *.
- Degree *:** Fields for School / College *, Board / University *, Branch *, Year of Passing * (with a dropdown for '-Select Year-'), Percentage of Marks *, and Class / Division *.
- PG / Others *:** Fields for School / College *, Board / University *, Branch *, Year of Passing * (with a dropdown for '-Select Year-'), Percentage of Marks *, and Class / Division *.
- MPhil:** Fields for School / College, Board / University, Branch, Year of Passing * (with a dropdown for '-Select Year-'), Percentage of Marks, and Class / Division.
- PhD:** Fields for School / College, Board / University, Branch, Year of Passing * (with a dropdown for '-Select Year-'), Percentage of Marks, and Class / Division.
- ELIGIBILITY TEST:** A dropdown for 'Have you Cleared the Eligibility Test (NET)?' with 'No' selected, and dropdowns for 'Test Passed Year and Month' (Year and Month).

 A 'SAVE AND CONTINUE >' button is located at the bottom of the form. The footer contains copyright information for 2019 University of Kerala.

- **Step 4 : Adding EXPERIENCE Details**

The screenshot shows the 'STEP 4 : EXPERIENCE' page. At the top, it features the University of Kerala logo and name in Malayalam and English, along with 'RECRUITMENT PORTAL'. The page title is 'STEP 4 of 6 Applying for Lecturer in English - SDE (Contract Basis) post'. There are links for 'Change Password' and 'LOGOUT'. The main content area is titled 'STEP 4 : EXPERIENCE' and contains a table for listing experience:

	Name of Institution	Designation	Period From	Period To
a.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
b.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
c.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
d.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

 Below the table, there is a field for 'Total Teaching / Research Experience (Years)' with a value of '0' and a dropdown arrow. A 'SAVE AND CONTINUE >' button is located at the bottom of the form. The footer contains copyright information for 2019 University of Kerala.

• **Step 5 Add Publications, Books, Paper Presentations etc.,**



STEP 5 of 6 Applying for Lecturer in English - SDE (Contract Basis) post | JOBS : 0000000000 | Change Password | LOGOUT

Publications in approved Journals

#	Name of Article	Journal	ISSN No	Vol. Issue and Year
a.				
b.				
c.				
d.				
e.				

Books and chapters in Edited Books

#	Name of the Book	Publisher	Year of Publication
a.			
b.			
c.			
d.			
e.			

Paper Presented in Seminars/Conferences

#	International	National
a.		
b.		
c.		
d.		
e.		

Any other Achievements

[NEXT STEP »](#)

- Step 8 : VERIFICATION :** In this verification page, you can see and verify all the details entered during registration. You can make changes of these details before FINAL SUBMIT. Click on each steps and click EDIT button available at the end of each page to make changes in the page. If your details are correct, you can submit your application.

Note that after Final Submit, you CANNOT make any changes in the application.

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RECRUITMENT PORTAL

VERIFY YOUR DETAILS Applying for Lecturer in English - SDE (Contract Basis) post | JOHN | 19910805 | Change Password | LOGOUT

STEP 6 : VERIFY AND UPDATE ENTERED DETAILS

Step 1 : Personal Details

Name of Applicant	JOHN	Application No	19910805
Date of Birth	08/05/1982	Age (completed years)	36
Mobile No	9847123456	Email	iamjohn@gmail.com
Sex	Male	Religion	Christian
Caste	Ayyanavar	Category	General
Permanent Address	John Villa, Palayam Trivandrum	Address for Communication	John Villa, Palayam Trivandrum

EDIT

Step 2 : Photo & Signature

Step 3 : Educational Details

Step 4 : Experience Details

Step 5 : Publications, Books, Paper Presentation etc.,

Payment Details

There is provision to edit some fields in each section (except payment details) if required. The process will be completed only after Final Submit.

DECLARATION

I, JOHN do hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein.

FINAL SUBMIT

FINAL SUBMIT OF THE APPLICATION: After FINAL SUBMIT, you can take the printout of your completed application. Keep this printout in safe custody for your future use.