

UNIVERSITY OF KERALA

No.Ad AI/2/16791-CE-FO/2019

NOTIFICATION

Applications are invited from qualified candidates for appointment to the post of **Controller of Examinations** and **Finance Officer** in the University of Kerala. The appointment shall be for a period of four years from the date on entering office or till he/she completes the age of 56 years, whichever is earlier and on such terms and conditions as prescribed by the statutes. The person shall be eligible for reappointment for one more period subject to the provisions in sub-section (1) of Section (3) of Ordinance no. 21 of 2019.

	Controller of Examinations	Finance Officer
Scale of pay	Rs.37,400 – 67,000 + AGP 10,000/-	Rs.37,400 – 67,000 + AGP 10,000/-
Age	Not less than 40 years and not more than 50 years as on 01.01.2019 but relaxable in the case of those in University Service.	Not less than 35 years and not more than 50 years as on 01.01.2019.
Qualifications	A first or second class Master's Degree or equivalent qualification. (Academic qualifications, age and experience relaxable in the case of candidates otherwise highly qualified).	1. An Associate member/ Fellow of the Institute of Chartered Accountants of India/ Institute of Cost & Works Accountants of India (ICWAI) OR 1. A first or second class University Degree. and 2. An MBA/M.Com Degree with First Class with Financial Management as specialization from a recognized University
Experience	About 5 years teaching experience at University level and about 5 years administrative experience in a responsible post, including management of staff in a University or College or Education Department or similar institutions.	<u>Essential</u> 8 years experience in a University/ Government/ Public Sector Undertaking in financial and accounts matters of which atleast 4 years shall be in a supervising capacity in the area of Finance and Accounts. <u>Desirable</u> Experience in Computerized Accounting

Registration Fee: Rs.2500/- to be paid online.

How To Apply : Visit <https://recruit.keralauniversity.ac.in> and follow the instructions given. Duly filled in applications along with NOC and forwarding letter from the employer (ie., from Managers in the case of teachers in Private/

Aided Colleges, Director, Collegiate Education/ Director, Technical Education in the case of teachers in Government Colleges, Registrar in the case of teachers from Teaching Departments of Universities and authorised person in the case of other institutions) and attested copies of certificates, testimonials etc. in proof of age, qualifications, experience etc. should reach the Registrar, University of Kerala Thiruvananthapuram- 34 on or before 05.08.2019.

Late and defective application shall be summarily rejected.

Canvassing in any form will be a disqualification.

University Buildings,
Thiruvananthapuram,
06.07.2019

REGISTRAR(i/c)